

Library Basic Training – Worldwide Campus



How to Enroll

- Log into **ERNIE**.
- Click on **Go to Blackboard Home**.
- Click on the **My Courses** tab at the top of the page.
- Under Course Catalog, click on **Browse Course Catalog**.
- Make sure **Name** and **Contains** are chosen in the drop-down menus. Type library in the empty field. Click the **GO** button.
- The course listed should be **XC_LBT Worldwide Library Basic Training**.
- Click on **Enroll**, located on the right side of the screen.
- Click on **Submit** located near the lower right corner of the screen.
- Click on **OK**. You are now enrolled in Library Basic Training. Your enrollment will expire in two months.

These instructions and additional information about [Library Basic Training](#) are also available on the Hunt Library's Worldwide website. Start at <http://library.erau.edu> then click Embry-Riddle Worldwide > Help > Library Basic Training.

Lesson 1: Introduction

- Visit the Hunt Library
- Meet the librarians
- Learn about the services we have to offer

Lesson 2: Using Voyager

This module covers how to search Voyager, the Hunt Library's online catalog. When you have completed this module you will be able to:

- recognize that Voyager lists most of the materials the library owns including books, documents, videos, journals/magazines, and newspaper titles.
- find books on a particular topic using Basic Search.
- find an item placed on electronic reserve using the Course Reserve search.

Lesson 3: Finding Articles

This module covers how to use databases to identify articles on a subject. After completing this module you should be able to:

- distinguish between popular, scholarly, and trade periodicals.
- choose a database appropriate to your information need.
- use a database to identify an article on a topic.
- use a database's email function to send a record to yourself.
- request an article from the Hunt Library.

Self Testing

Library Basic Training includes a self-quiz at the end of Lesson II - Voyager and Lesson III - Finding Articles. Since many professors give extra credit, a quiz grade, or a homework grade for completing the quizzes, please copy your results and paste them into an email to yourself and then forward it to your professor.



**Your library
anytime, anywhere**

Ask a Librarian

Monday through Friday 8:00 am – 5:00 pm (ET)

Email: library@erau.edu

Phone: **800-678-9428** or **386-226-7656** (outside the U.S.)

Use our website for 24 / 7 assistance
Go to Hunt Library home page (<http://library.erau.edu>)
Choose the Embry-Riddle Worldwide Link